

Guidelines for the Empanelment department regarding Nephrologists, Paramedical staff and Duty Doctors

The ratio of Para medical staff (Dialysis technicians plus staff nurses) and machines should be 2:1 for e.g., For a hospital of 10 units or machines the para medics to be five staff nurses and five dialysis technicians (total 10).

50% of the technicians should be qualified and should have a certificate from the recognised institution; it should be a one yr course. Other 50% of the technicians can be trained under qualified personnel and should undergo a course of six months.

Criteria for Dialysis Technicians:

1. Should have obtained a dialysis technology certificate of at least 1 year duration.
2. Should be attached to one hospital/Dialysis centre only.

Criteria for Dialysis Nurse:

1. Should have worked in any dialysis centre for a minimum 6 months and evidence should be submitted to the Trust.
2. Should be full time staff of that particular Hospital.

Criteria for Medical officer (WORKING IN DIALYSIS UNIT):

1. Should have preferably a MD (General medicine) with working experience of 4-6 months of dialysis unit and they should have been trained in central vein access and evidence should be produced.
2. A Medical officer working in the dialysis centre cannot work in another dialysis centre. A written consent in this regard should be produced to the trust.
3. Certified in Advanced Cardiac Life Support(ACLS)
4. Experience in central line placement
5. Experience in critical care management

Criteria for Nephrologist:

1. Should have obtained a DM/DNB degree in Nephrology from a recognised institution (Documents should be submitted).
 2. A Govt.Nephrologist should register as a treating doctor preferably in a govt. hospital and one private hospital. A Private Nephrologist working in a Private Hospital can register as a Treating doctor for maximum of another one private hospital from the locality. The timings of the nephrologist to be submitted if empanelled for two hospitals at the time of empanelment.
 3. No Nephrologist can register as a treating doctor from a different city/town from his existing town and practicing.
 4. In case of any change in the Hospital/Place should be informed to the trust and one should take a prior approval.
 5. Maximum of two hospitals as treating doctor.
 6. Nephrologist must be an in-house/Consultant is responsible for overall functioning of the unit and provide 24 hours consultation and backup care to all patients.
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Criteria for Dialysis centre:

1. A Dialysis centre enrolled in the trust should have a minimum of 10 HD machines.
2. Every Dialysis centre should be attached to an intensive care of patients in case of any necessity.
3. A vascular Surgeon/Urologist /Trained medical personnel to take care of the vascular access care of the patients should be available as and when required. Evidence should be submitted to the trust.
4. The dialysis centre should have the facility to run at least 3 shifts per day
5. On a single machine not more than four shifts can be carried out.




Note

Sub: - AHCT- Medical Audit – MHD Cases – Preparation of Guidelines –Constitution of committee- Submitted – Reg.

Ref: - Minutes of the meeting of Medical Audit dated 26.11.2013 held at Jambagh Unit.

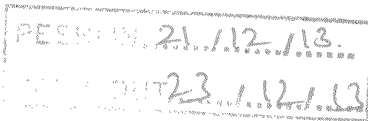
- 1) It is submitted that a meeting was conducted by the Medical Audit Department with the EO (Ops) and Panel doctors on 26.11.2013 03:00 pm at Jambagh Unit. In order to discuss the issues pertaining to the claim paid cases Maintenance of Haemodialysis (MHD) the following officials have attended in the meeting.
 - i. Dr. Govardhan Reddy, EO (Operations).
 - ii. Dr. Sri Bhushan ,Panel doctor , Nephrologists.
 - iii. Dr. Raja Ramesh , Panel doctor , Orthopaedics.
 - iv. Dr. Vilasini, JEO ,Medical Audit.
 - v. Dr. Ritesh Singh, DyEO, Medical Audit.
- 2) In this regard the points discussed with regard to MHD cases are enclosed vide Annexure I.
- 3) Suggestions obtained from Dr. Sri Bhushan, DM, Nephrologist, NIMS and Dr Manisha sahay, Prof. & HOD of Nephrology, Osmania General & Medical College(OMC) are enclosed vide Annexure II.
- 4) It is now proposed to constitute a committee with the following members so as to prepare the guidelines of the MHD cases after studying the suggestions of the specialists.
 - i. Dr. K.Phani Koteswara Rao (CMA), AHCT.
 - ii. Dr. Pradeep Deshpande, Professor& Head of the Department – Nephrology, OMC (Retd).
 - iii. Dr. Sri Bhushan, DM, Nephrologist, NIMS.
 - iv. Dr. Manisha sahay, Professor & Head of the Department – Nephrology, OMC.
 - v. Dr. Vilasini, JEO (Medical Audit), AHCT.

Submitted for approval of para (2) & (4)


JEO (Medical Audit)
21/12/13


CMA

Ensure the guidelines are in place by first week of Jan, 14
CEO
(1/2)
23/12/13



Note contd.
Dt.07.02.2014.

- 6) Apropos para 4, the committee held meeting on 16.01.2014 to discuss and frame the guidelines pertaining to the Maintenance Haemodialysis.
- 7) After due deliberations and obtaining opinion of the specialists concerned on the treatment of MHD, the guidelines to be followed by the network hospitals and also to the Empanelment Dept. in verifying the details of Nephrologists, duty doctors and paramedical staff are prepared and submitted for approval.
- 8) Subject to approval, the guidelines may be placed in the web portal of AHCT.

File (A)

1/20


JEO(MA)


CMA


CEO


7/2/14

PESHI IN..10..102.../14..
PESHI OUT...10..102.../14..